

# SUSANA O. LEBEL, EXECUTIVE ASSISTANT



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## COMMUNITY ACTIVITIES

- President of Queen of Heaven Circle, St. Gerard Church, Lansing, MI, 2010-2011
- Neighborhood Drive Coordinator for Muscular Dystrophy, 2000-2002

Susana Lebel is the Executive Assistant at RMC Legal. Ms. Lebel assists in the daily operations of RMC, including billings, accounts payable, payroll, financial reporting, and services the firm's client relations. Ms. Lebel is also the Subscription Coordinator for RMC's Daily Gaming News Feed and Michigan Gaming Newsletter. Ms. Lebel is also responsible for all of the financial and accounts payable matters for RMC Ventures, which is an investment and development company. Susana has been with RMC since 2007.

## EDUCATION

- Michigan State University (B.A. in Accounting, 1986)

## PRIOR EMPLOYMENT & PROFESSIONAL ASSOCIATIONS

- R.L. Rider Company—Office Manager (2004-2010)
- Pondscapes—Accountant (2001-2006)
- Coca-Cola Enterprises—Accounting Manager (1986-1999)